



## Technology Acceptable Use

Within Holy Trinity Catholic Schools, technology shall be employed in a caring, supportive and inclusive manner that is in harmony with our Christ-Centered learning environment.

Technology has become as valuable a learning tool as pen and paper, and while in school students require access to computers and other devices to actualize curriculum. However, computers within Holy Trinity Catholic Schools are to be used for school directed activities only. Teachers must review the Acceptable Use with students prior to computer use. There may be negative consequences for violating this use, but never a total ban from computers at school.

Computers in Holy Trinity Catholic Schools may not be used to:

★ Disrupt or infiltrate other computers or networks: *This means that you can't try to mess up other people's computers by bringing in programs that may spread a virus or otherwise cause the computers to crash. You also need to stay out of the administration side of the computers—don't try to get around computer security or firewalls, even if you think you know how.*

★ Downloading material, videos or games (unrelated to school directed activities) that slow down the network: *This slows or freezes up the computers so much that it takes forever to update a webpage or look up material on the internet.*

★ Send hate mail, promote anti-social or violent behaviour, or to view or share inappropriate material (i.e., pornography or other inappropriate text files that include profanity or negative images): *The internet can be a dangerous place. Material like this is just bad, period. Don't visit these types of sites. Don't spread rumors or gossip about other people either through email, or sites like MSN or Facebook.*

★ Advertise or sell products or services: *You can't do this on computers that don't belong to you—namely the school computers.*

★ Re-post information from the internet without the author's consent as this may break copyright laws: *You can't just take pictures, cartoon images, or information from a webpage and claim it as your own! However, you may use the material if you give credit to the original author. Make sure to copy the webpage url or address when you take information from it—your teacher will be able to show you how to properly document your source in the paper you are working on.*

Consequences for breaking any of the above rules will be determined by the school.